



The Neale-Wade Academy Full Governing Board Minutes

Wednesday 9th November 2016 at 5pm
Reception Meeting Room

Present:	J Wing (Exc. Head), A Pugh (Chair), N Jones (Vice), J Nickalls, K Butcher, A Chandler C Howlett, M Brown, R Watts, A Carlin,
In attendance:	K Reeson (Clerk)
Apologies:	N/A

Agenda Item	Notes All relating documents were circulated before the meeting unless stated	Actions & Agreements
1.	Welcome & Apologies for Absence All members were present.	
2.	Declaration of Pecuniary & Non-Pecuniary Interest No new declarations were indicated. Before moving onto the business of the meeting, Governors requested a short discussion and acknowledgement of the excellent service of Adam Triggs, whose term of office as a Parent Governor has expired. It was agreed to send a letter of thanks from the Governing Board in recognition of his unfailing support to the academy.	ACTION - CHAIR
3.	Appointment of the Vice – Chair Nichola Jones was proposed by J. Nickalls and seconded by A. Carlin. All members voted in favour of Nichola continuing as Vice Chair for the next academic year.	VICE CHAIR - POSITION AGREED
4.	Minutes of the Last Meeting 13/7/16 The minutes of the last meeting were accepted and signed as a true record. Matters Arising 3) Governors asked if the previous LGB minutes (Inc. Annex) will have the confidential item redacted before publishing. The clerk confirmed this is the case. 4) the CP & Prevent training needs to be arranged 6) Do we have a snappy strapline? After a short discussion governors agreed the best suggestion was ' <i>Dream it, Believe it, Achieve it</i> '. This will be introduced next term.	CLERK J WING
5.	Principals Report JW took governors through the Principals Report and in particular noted: <ul style="list-style-type: none"> • The number of excluded students has fallen. A contributing factor to this is the introduction of PM schooling 2pm – 5pm. A dedicated member of staff delivers targeted support to specific students as an alternative to an external exclusion. • Attendance figures for staff remain high suggesting morale is good. • A wide range of events and activities are scheduled, and governors were asked to note the work carried out by Mrs S Mandley promoting our CEIAG services. Governors agreed to send a letter of thanks to SM. GOVS: the figures for student absence have risen? This is a national trend and our figures are still in line with national statistics. Persistent absence figures remain lower than average and Post-16 attendance figures are high at 89%. GOVS: what are the other categories? These are other areas that are specifically reported, e.g. Free School Meals	CHAIR

1 signed:

	<p><i>Student Story – A LAC & EAL student demonstrated good levels of progress in GCSE subjects resulting in some outstanding results in the summer 2016 examinations. This particular student has experienced a range of difficulties in recent times but has worked hard to succeed in their studies. This has enabled the student to now continue their education at Level 3 in the sixth form of NWA. With continued hard work, the student has the potential to be accepted for study at university level.</i></p> <p>GOVS: this is an excellent good news story, but is there anything that can be learnt from this example?</p> <p>It has highlighted the importance of identifying key students who are under-achieving and provide intervention or alternative provisions sooner. Case conferences including all of their teachers are now held for each of these key students, giving an opportunity for sharing strategies that work. Weekly book looks now focus on individual students to ensure standards of teaching and learning are consistent.</p> <p>Key Stage 4 Results 2016</p> <p>Individual subject performance was looked at in more detail in the standards group meeting. The overall figures are as follows:</p> <table border="1" data-bbox="288 748 1267 931"> <thead> <tr> <th>Measure</th> <th>NWA result</th> <th>National Average</th> </tr> </thead> <tbody> <tr> <td>Progress 8</td> <td>+0.08</td> <td>-0.13</td> </tr> <tr> <td></td> <td>-0.17</td> <td>Not available</td> </tr> <tr> <td>Basics (+ Eng. Lang & Maths)</td> <td>64%</td> <td>58.7%</td> </tr> <tr> <td>Basics (+ Eng. Lit & Maths)</td> <td>62.6%</td> <td></td> </tr> </tbody> </table>	Measure	NWA result	National Average	Progress 8	+0.08	-0.13		-0.17	Not available	Basics (+ Eng. Lang & Maths)	64%	58.7%	Basics (+ Eng. Lit & Maths)	62.6%		
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6.	<p>Ofsted Inspection October</p> <p>Governors were reminded that the content of the draft report and any subsequent discussion was confidential until the publication of the final report by Ofsted.</p> <p>J. Wing gave a short summary of the recent inspection visit and the key points of the draft report. Governors viewed the most recent SEF, Audit Discipline Trail and Inspection Trail documents that had been given to visiting Inspectors. It was agreed that the information was a clear and accurate indication of what happens in the academy. Governors thanked JW and the Senior Leadership Team for their efforts and dedication.</p>																
7.	<p>Committee Reports</p> <p>The minutes for the committee meetings held on 6/7/16 had been circulated for information. It was agreed that in future it would be possible to give updates up the most recent meetings held, as this year's meeting schedule allows for the production of draft minutes for consideration. A brief update was given on the October meetings.</p> <p>Finance & Premises 5/10/16 (minutes circulated) – a new committee member and Chair is needed. A Pugh agreed to take on the role.</p> <p>The ALT Capital Plan had been reviewed and funding provided for two new boilers in the Sports Hall.</p> <p>Personnel 5/10/16 (minutes not available) – as at the start of term the academy is fully staffed and a Head of Maths has been appointed.</p> <p>An additional teaching hour has been introduced for all years and this is staffed on a voluntary basis. Future analysis will measure the impact on focus groups.</p> <p>An additional English teacher is required for maternity leave cover.</p> <p>Standards Group 7/11/16 (minutes not available) – KS4 results were reviewed in detail.</p>																
8.	<p>Pupil Progress</p> <p>This item was deferred to the next meeting to allow for data collection from the November key assessment point.</p>	REGULAR AGENDA ITEM															
9.	<p>Link Governor Reports</p> <p>Link Governor roles – governors were asked to review the role descriptors with their staff link and finalise them for the December mtg. A Carlin agreed to be link governor for Safeguarding. R Watts will join A Carlin as link governor for CEIAG. N Jones and J</p>	All															

2 signed:

	Nickalls agreed to include the disadvantaged children link area covering special education needs and disabilities, pupil premium and looked after children in the link governor area for teaching and attainment. Behaviour – improved procedures have resulted in a 50% of C2 incidents where a student is removed from lesson.	
10.	Policy & Procedures Updates Governors agreed to approve the following policies without any amendments: i. CEIAG Policy ii. Accessibility Plan 2016-19 iii. Whole School Pay Policy 2016 It was noted that the deadline for pay threshold approvals was imminent and it was agreed that these would be reviewed by J Nickalls.	POLICIES – APPROVED J NICKALLS
11.	ALT Business Governors agreed the most recent ALT HUB meeting held on 27/9/16 had been informative regarding the future developments of the Trust. Five staff members (teaching and non-teaching) have recently completed the Leading Active Learning programme with a range of projects benefitting the academy. A further three colleagues have been asked to take part in this year’s scheme. Governors agreed to approve updates to the following ALT policies: <ul style="list-style-type: none"> • Whistle-Blowing Policy & Procedure • Recruitment & Selection Policy and Procedures • Code of Conduct for All Adults • Procedures for Dealing with Allegations of Abuse against Teachers and Other Staff and Volunteers 	POLICIES - APPROVED
12.	AOB <ul style="list-style-type: none"> • Governors were asked to inform the clerk of any updates to their Pecuniary Interests. • Remembrance Assembly – at the Academy 10/11/16 10.20am • Webinar – a link to a training resource on Equality & Diversity will be circulated for governors to access. 	
13.	Date of Next Meetings Standards Group - TBC Committees – 30/11/16 from 5pm Full LGB – 14/12/16 5pm	
Meeting closed at 7.05pm		

3 signed: