



An Active Learning Trust School

**National Support School**  
designated by



**National College for  
Teaching & Leadership**

Our ref: JMW/GL

5 December 2017

Dear Parent/Carer

### **Term Time Holiday Announcement – Change to current LEA Policy**

We have been advised by the Local Authority of significant changes to their existing Term Time Holiday Policy from September 2017. **This policy will be implemented as of 1<sup>st</sup> January 2018.**

#### Amendment No 1:

The Local Education Authority has advised us that any parent/carers who takes a child out of school for a term time holiday of more than 6 consecutive sessions (3 whole school days) over a 4 week period, which is not authorised by the school (under exceptional circumstances rule), may receive a Penalty Notice.

#### Amendment No 2:

Any singular holiday taken which is more than 3 consecutive days during term time may result in a Penalty Notice issued by the Local Authority.

In order to support our parents with these significant changes in legislation, please see:

- 'Term Time Holidays' section of the Cambridgeshire County Council website
- The 'Absence and Admissions' section of our school website
- Contact the relevant Year Office here at Neale-Wade for more information or guidance prior to booking any holiday during term time.

Your continued support is appreciated and we recognise that the vast majority of parents do not take their children out of school during term time. This new policy is in response to the Local Authority Educational Policy.

Yours faithfully

Mr J Whitney  
Vice Principal

Mrs G Langley  
Education Welfare & Attendance Officer