



An Active Learning Trust School



**Artsmark
Gold Award**
Awarded by Arts
Council England

Our ref: JW/SK
4 December 2019

Dear Parent/Carer

In my role as Executive Principal for Neale-Wade Academy and Littleport and East Cambs Academy (LECA), I am keen to ensure that I have a full understanding of the views of parents and carers of both academies.

To enable me to be fully aware of parental views, I am offering an Executive Principal's Drop-In on Tuesday and Thursday mornings.

The Drop-In for LECA will be held on Tuesday mornings at LECA and the Drop-In for Neale-Wade will be on Thursday mornings at Neale-Wade Academy.

The timings will be 9-11am and I would be happy to discuss any matters that you wish to raise. To enable me to see as many people as possible, each meeting will last 15 minutes.

To ensure that the meetings are as efficient as possible, please contact the following staff to arrange a date and time for your meeting:

LECA – Mrs Paula Edwards – tel 01353 223300 / email paula.edwards@lecacademy.org for the Tuesday Drop-In session 9-11am

Neale-Wade – Mrs Stephanie Kerr – tel 01354 606003 / email skerr@neale-wade.org for the Thursday Drop-In session 9-11am

Yours faithfully

A handwritten signature in black ink, appearing to read "J. Wing".

Mr J Wing
Executive Principal